

# Otsego Local Schools Transportation Department

## New Student Registration/Change of Address

*This form must be filled out and returned on the day of registration. If your child needs to be taken to an alternative location for childcare, you must fill out an Alternate Transportation Request form.*

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Street Address \_\_\_\_\_ P.O. Box \_\_\_\_\_

City \_\_\_\_\_ Home Phone \_\_\_\_\_

Nearest cross roads \_\_\_\_\_

Identifying features of your home (color, fences, etc.) \_\_\_\_\_

Date Transportation is to begin \_\_\_\_\_ Birthday \_\_\_\_\_

Mother's Name \_\_\_\_\_ Work Phone \_\_\_\_\_

Father's Name \_\_\_\_\_ Work Phone \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Any medical conditions or instructs? Please explain \_\_\_\_\_

My Preschool or Kindergarten child may be released at the bus stop to the following individuals in addition to the parents/guardians:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Name \_\_\_\_\_ Relationship \_\_\_\_\_

An adult must be present for the driver to release a preschool or kindergarten student from the bus.

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-For Transportation Department Use Only-

Date Received \_\_\_\_\_

AM Bus \_\_\_\_\_

PM Bus \_\_\_\_\_

Kdg. Midday Bus \_\_\_\_\_

Bus Stop Location \_\_\_\_\_ Pick Up Time \_\_\_\_\_