

# OTSEGO LOCAL SCHOOLS

## **EMERGENCY DISMISSAL INFORMATION**

Occasionally during a school day, it may become necessary to close school early because of weather and/or another emergency situation. Please complete this form and return to school promptly. We want to provide a safe and accurate dismissal from school, should it become necessary at any time other than regular school hours.

**STUDENT'S NAME** \_\_\_\_\_

**HOMEROOM TEACHER** \_\_\_\_\_

\_\_\_ Please send my child home per regular routine. Someone will be home.

\_\_\_ Please send my child home per regular routine. He/she can care for themselves.

\_\_\_ Please Notify me first. \_\_\_\_\_ Work# \_\_\_\_\_ cell#

\_\_\_ No one will be home during the day. Please send my child to:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

RELATIONSHIP TO CHILD \_\_\_\_\_

During emergency situations it is often the case that phone lines are not usable or that communication lines are needed and should remain as open as possible. **Emergency dismissals will usually be notified to the public by radio or television.** Please help us by discussing emergency dismissal arrangements with your child. The more information your child has about what he/she should do – the more confident and sure of themselves they will be during the emergency. This will help everyone.

**THANK YOU FOR YOUR HELP!!!**